

**DEER PARK UFSD
ANNUAL REORGANIZATION MEETING
JULY 9, 2013
6:30 P.M.
ADMINISTRATION BUILDING**

Pledge of Allegiance

I. Roll Call - Members, Board of Education

II. Appointment of Temporary Chairperson – Ms. Lisa Brennan

III. Appointment of School District Law Firm - Cooper, Sapir & Cohen

IV. Administration of Oath of Office

- | | |
|---------------------------------|---|
| (A) Board Members Elect - | Mr. Al Centamore
Mr. John Gouskos
Mr. Keith Rooney
Mr. Frank Wilkinson (Excused) |
| (B) Superintendent of Schools - | Ms. Eva Demyen |

V. Election of Board Officers and Administration of Oath

- (A) President of the Board of Education
(B) Vice President of the Board of Education

VI. Appointment of District Officers:

- | | |
|---------------------------------------|-----------------------------|
| (A) District Clerk - | Ms. Lisa Brennan |
| (B) District Internal Claims Auditor- | Emkay Consulting, LLC |
| (C) District Treasurer - | Ms. Marlene Yanover Downing |
| (D) Deputy Treasurer - | Ms. Janet Metzler |
| (E) Internal Auditor- | R.S. Abrams & Co. LLP |

VII. Other Appointments:

- | | |
|---|---------------------------|
| (A) School District Physician - | Dr. Anthony Donatelli |
| (B) School District Auditor - | Nawrocki Smith LLP |
| (C) School District Architect - | JAG Architects |
| (D) School District Financial Advisor - | Munistat Service, Inc. |
| (E) School District Bond Counsel - | Hawkins, Delafield & Wood |
| (F) Compliance Officer - | Mr. Frank Caliguiri |
| (G) Superintendent Hearing Officer- | Mr. Steve Neidell |

- (H) Records Access Officer - Ms. Lisa Brennan
- (I) Records Access Appeals Officer - Ms. Eva Demyen
- (J) School Representative/Title I funds - Dr. Danielle Sheridan
- (K) Section 504 Appeals Officer - Mr. Frank Caliguiri
- (L) Title IX Coordinator - Mr. Frank Caliguiri

VIII. Designations:

- (A) Official Bank Depositories (attached in file)
- (B) Regular Monthly Meetings - 4th Tuesday of each month (unless noted)
- (C) Official Newspapers - Newsday, Beacon, L.I. Business News

IX. Authorizations:

- (A) Payroll Certification - Ms. Eva Demyen
- (B) Appointments for Impartial Hearing officers – Ms. Eva Demyen
- (C) Submission of Section 211 Waivers – Ms. Eva Demyen
- (D) Purchasing Agent - Ms. Lauren Von Ende
- (E) Establishing Petty Cash Funds - \$100.00 (attached in file)
- (F) Designation’s of authorized signature on checks: President of BOE,
Ms. Marlene Yanover Downing or Ms. Janet Metzler
- (G) Cell Phone List (attached in file)
- (H) Approvals for conferences/workshops/conventions – Ms. Eva Demyen

X. Bonding of Personnel:

- (A) Bonding of Ms. Marlene Yanover Downing: \$5,000,000.00 per loss
- (B) Blanket for other school district personnel: \$5,000.00

XI. Establish mileage reimbursement rate:

Currently, .56.5/mile; Rate is determined by BOE

XII. Introduction of Committee Chairpersons:

- (A) Technology – Mr. Frank Wilkinson
- (B) Facilities & Grounds – Mr. Robert Marino
- (C) Special Education – Mr. Keith Rooney & Mrs. Donna Marie Elliott
- (D) Health & Safety – Mrs. Donna Marie Elliott
- (E) APPR & PDP Committee - Ms. Donna Gulli Grunseich

XIII. Appointment of Audit Committee:

- Mr. John Gouskos
- Mr. Frank Wilkinson
- Mr. Anthony Camodeo

XIV. Dignity Act Coordinators (DACs):

Frank Caliguiri – District Dignity Act Coordinator	
Craig Evans & Barbara Charity –	High School
Stephen Moran & Kescha Correa -	Robert Frost
Shaun Mcleod & Carol Miller-Douglas –	John F. Kennedy
Christine Criscione & Francine Fair –	John Quincy Adams
Alicia Konecny & Kate Millis –	May Moore

XV. Disclosure of Board Of Education Employers:

Mr. Al Centamore -	Jomark Construction & Timberpoint Homes
Mrs. Donna Marie Elliott –	Safety & Environmental Solutions, Inc.
Mr. John Gouskos –	JP Morgan/Chase
Ms. Donna Gulli Grunseich -	Retired
Mr. Robert Marino –	Verizon
Mr. Keith Rooney –	National Grid
Mr. Frank Wilkinson –	Hortonworks

XVI. NEW BUSINESS:

1. COMMITTEE ON SPECIAL EDUCATION, SUBCOMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION MEMBER RECOMMENDATIONS

Committee on Special Education
2013/2014

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for educationally disabled students in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its educationally disabled residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2013/2014 school year include the following personnel and residents.

Chairperson: Mr. Frank Caliguiri

Chairpersons and School Psychologist: Member (Rotational)	TBD Ms. Theresa Ceruti Dr. David Kessler Dr. Michelle Cangelosi Dr. Iris Marchon Ms. Kara Micucci Ms. Susan Pawluk Mr. Scott Agnew Ms. Mary Reynolds
School District Physician:	Dr. Anthony Donatelli
Building Administrators:	Mr. James Cummings Mr. Gary Ramonetti Ms. Eliana Levey Mr. Stephen Moran Ms. Susan Bonner Mr. Shaun McLeod Ms. Alicia Konecny Mr. Craig Evans Ms. Celeste Archer Ms. Jeanne Regan Ms. Christine Criscione
School Social Workers:	Ms. Barbara Charity Ms. Kescha Correa Ms. Carol-Miller Douglas Ms. Francine Fair Ms. Chenoa Mattila Ms. Kathleen Millis Ms. Andrea Nelson-Williams
Committee on Special Education 2013/2014 Parent Members and Surrogates	Ms. Lisa Guerriero Ms. Kristine Rosales Ms. Debbie Leon Ms. Rosina Penna Ms. Maria Casella Ms. Irene Byrd Ms. Yeutina Johnson Ms. Elizabeth Pungger Ms. Martha Miranda Ms. Jennifer Capone Ms. Lashawn Jones

The Committee will also include the following representatives of the student and of the L.E.A.

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Subcommittee on Special Education
2013/2014

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the educationally disabled students in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its educationally disabled residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:

Subcommittee Chairpersons/School

Psychologists:

TBD

Ms. Theresa Ceruti
Dr. David Kessler
Dr. Michelle Cangelosi
Dr. Iris Marchon
Ms. Kara Micucci
Ms. Susan Pawluk
Mr. Scott Agnew
Ms. Mary Reynolds

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Mr. James Cummings
Mr. Gary Ramonetti
Ms. Eliana Levey
Mr. Stephen Moran
Ms. Susan Bonner
Mr. Shaun McLeod
Ms. Celeste Archer
Ms. Alicia Konecny
Ms. Christine Criscione
Mr. Craig Evans
Ms. Jeanne Regan

Social Workers:

Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol Miller-Douglas
Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Kathleen Millis
Ms. Andrea Nelson-Williams

Subcommittee on Special Education
2013/2014

Ms. Lisa Guerriero
Ms. Kristine Rosales
Ms. Debbie Leon
Ms. Rosina Penna
Ms. Lashawn Jones
Ms. Maria Casella
Ms. Irene Byrd
Ms. Yeutina Johnson
Ms. Elizabeth Pungler
Ms. Martha Miranda
Ms. Jennifer Capone

The Committee will also include the following representatives of the student and of the L.E.A.

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Committee on Preschool Special Education
2013/2014

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its educationally disabled 3 and 4 year old children in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its educationally disabled residents Age 3 and 4.

Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2013/2014 school year include the following personnel and residents:

District Administration
District Administration

TBD
Ms. Mary Reynolds

Chairperson: School Psychologist

Mr. Scott Agnew
Ms. Sue Pawluk
Ms. Theresa Ceruti

Parent Members and Surrogates
(Rotational)

Ms. Rosina Penna
Ms. Debbie Leon
Ms. Maria Casella
Ms. Elizabeth Pungler
Ms. Martha Miranda
Ms. Michelle Kemp

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent/s or legal guardian/s of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
- Representative from Early Intervention (if appropriate)
- Individual who can interpret evaluation results (may be selected from individuals listed above)

2. 2013-2014 JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

Recommend that the Board of Education approve the following resolution:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Deer Park Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

3. 2013-2014 PAYROLL CALENDAR

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approve the Payroll Calendar for the 2013-2014 year.

4. CODE OF CONDUCT

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education accept and adopt the Code of Conduct/Ethics policy, and

FURTHER RESOLVED, that this policy shall be included in the Policy Manual.

5. MONETARY DONATION TO MAY MOORE AND JQA SCHOOL

Recommend that the Board of Education approve the following resolution:

RESOLVED, that Stop & Shop Bonus Bucks Rewards Program has donated \$468.68 to be shared between the May Moore and John Quincy Adams Pre-K programs.

6. MONETARY DONATION TO JOHN QUINCY ADAMS SCHOOL

Recommend that the Board of Education approve the following resolution:

RESOLVED, that Stop & Shop Bonus Bucks Rewards Program has donated \$942.41 to the John Quincy Adams school.

7. MONETARY DONATION TO JOHN F. KENNEDY SCHOOL

Recommend that the Board of Education approve the following resolution:

RESOLVED, that "Shoparoo" has donated \$718.96 to the John F. Kennedy School which will be deposited into their Spirit Account.

8. DISPOSAL OF EQUIPMENT FROM ROBERT FROST MS

Recommend that the Board of Education approve the following resolution:

RESOLVED, that a Carrier Air Conditioner be discarded as it is broken and beyond repair.

9. FIRST READING OF POLICIES

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approve revisions to the below listed policies:

- #0115 – Student Harassment & Bullying Prevention & Intervention
- #0115R - Student Harassment & Bullying Prevention & Intervention Regulation
- #5109 – High School Attendance Policies & Procedures
- #5405 – Student wellness
- #5420 – Student Health Services
- #5420-R – Student Health Services Regulation
- #6700 – Purchasing
- #6700R – Purchasing Regulation
- #6900 – Disposal of District Property

XVII. APPROVAL OF SCHEDULES

Recommend that the Board of Education approve the following schedules collectively:

BDP13-006 Food Service Mgmt. Co., Child Nutrition Program

Bids for Bid # BDP13-006 Food Service Management Company, Child Nutrition Program were received and opened at 9:00 am on June 14, 2013.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

Aramark Educational Services, LLC	\$1,106,272.81
Nayyarsons Corp.	\$1,231,494.12
Whitson’s Culinary Group	\$1,025,900.36

Present at bid opening: Lauren von Ende, Purchasing Agent; James Bigley, Food Service Consultant; and Heather Bigley, Food Service Consultant. Vendors present were Barbara Stabile, Aramark Educational Services, LLC; Rick Cenicola, Aramark Educational Services, LLC; Alan Levin, Chartwells; Sal Nayyar, Nayyarsons Corp.; Jeanine Walshon, Whitsons Culinary Group; Kelly Friend, Whitsons Culinary Group.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

Whitson's Culinary Group \$1,025,900.36

SCHEDULE 13-D-007 - Athletic Equipment & Supplies

Bids for Bid # BDP13-007 Athletic Equipment and Supplies were received and opened at 11:00 am on June 18, 2013.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard bid list of the District as well as on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

Aluminum Athletic Equipment Company	Longstreth Sporting Goods	Olympic Den
Amped Up Sports	Massapequa Soccer	Pt Jeff Sporting Goods
BSN, Passon's Sports & US Games	Medco Supply Company	Pyramid School Products
Fisher Sports NY	Metuchen Center Inc./Team Sports	Riddell/All American
	dba Garden State Apparel	S&S Worldwide
Gilman Gear	MFAC Inc./M-F Athletic	Soccer Unlimited
Laux Sporting Goods, Inc.	Neff Motivation	Stadium System, Inc.
	Triple Crown Sports Inc.	

Present at bid opening: Lauren von Ende, Purchasing Agent and Concetta Bertelle, Recorder. There were no vendors in attendance.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders` meeting specifications: (see attached in file)

BSN, Passon's Sports & US Games	Medco Supply Company	Pyramid School Products
	Metuchen Center Inc./Team Sports	
	dba Garden State Apparel	Riddell/All American
Laux Sporting Goods, Inc.	MFAC Inc./M-F Athletic	S&S Worldwide
Longstreth Sporting Goods	Olympic Den	Stadium System, Inc.
Massapequa Soccer	Port Jefferson Sporting Goods	
Triple Crown Sports Inc.		

SCHEDULE BDP13-011 Pupil Transportation To and From Out-of-District

Bids for Bid # BDP13-011 Pupil Transportation To and From Out-of-District were received and opened at 11:00 am on June 13, 2013.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited from vendors on the standard bid list of the District as well as on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

Acme Bus Corp.	Huntington Coach LLC	Suffolk Transportation Systems, Inc.
Educational Bus Transportation, Inc.		North Fork Express, Inc.
Towne Bus Corp.		

Present at bid opening: Lauren von Ende, Purchasing Agent; Concetta Bertelle, Recorder; and Patricia Shea, Transportation Supervisor. Vendors in attendance were: Chris Redmond, Suffolk Transportation; Paul Mori, Huntington Coach; Patti Royce, Educational Bus; and Artie Pease, North Fork Transportation.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications based upon estimated actual requirements: (see attached in file for pricing)

Acme Bus Corp.	Huntington Coach LLC	Suffolk Transportation Systems, Inc.
Educational Bus Transportation, Inc.		North Fork Express, Inc.
Towne Bus Corp.		

SCHEDULE 13-E-363, 364 - EXPLANATION OF BUDGETARY TRANSFERS

#T24, #T25, #T1

SCHEDULE 13-F-227 - CONTRACT REPORT

XVIII. DISCUSSION

- Music in the Parks trip to Hershey Park - 5/30/14

XIX. PUBLIC BE HEARD

CONCERNS, COMMENTS, QUESTIONS, MEMBERS, BOARD OF EDUCATION

XX. ADJOURN

